**[Date]**

**Agenda**

**Blackwater Valley Canoe Club**

1. Welcome and Apologies

2. Review Previous Minutes & Actions

3. Finance Report – i.e. Interim Budget / Cash Flow

4. Fees Review

5. Equipment Review

BREAK

6. Program and Development (Sessions, Trips, Socials, Tasters, Courses)

7. Safety & Welfare

8. Constitution, Affiliations and Communications

9. Date(s) of Meeting(s)

10. A.O.B.